

# FINALFORMS™

## PARENT REGISTRATION

### HOW DO I SIGN UP?



Parent

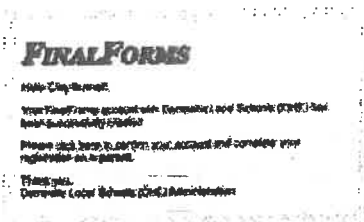


1. Go to <https://mohawk-oh.finalforms.com>
2. Click **NEW ACCOUNT** under the Parent icon

3. Type your **NAME, DATE OF BIRTH** and

**EMAIL**, then click **REGISTER**

4. Check your Email for a FinalForms Email and click **CONFIRM YOUR ACCOUNT** in the email text.



*NOTE: You will receive an email within 2 minutes*

*prompting you to confirm and complete your*

*registration. If you do not receive an email, check your*

*spam folder. If you still do not see the FinalForms*

*email, please email [support@finalforms.com](mailto:support@finalforms.com)*

5. Create your new FinalForms password and click **CONFIRM ACCOUNT**

### You're almost done registering as a Parent

Now you need to create a new password for your account.

New Password:

Confirm Password:

Confirm Account

6. You may be asked if you want to grant another Parent/Guardian access to your registered students. Either click **SKIP THIS STEP** or type the **NAME, DATE OF BIRTH** and **EMAIL**, then click **ADD PARENT ACCOUNT**.

### Add Another Parent? [Skip this step](#)

Do you want to add another parent or guardian to your account to manage your student?

Name:

Date of Birth:

Month:

Year:

Add Parent Account

7. Your account(s) will be created, you can then click **REGISTER STUDENT** for your first child.

# FINALFORMS™

## REGISTERING A STUDENT

### WHAT INFO WILL I NEED?

- Basic Medical History & Health Info
- Doctor, Dentist & Hospital Information
- Insurance Company & Policy Number
- Email Address for BOTH you and your student (if required by your district)

### HOW DO I REGISTER MY FIRST STUDENT?

**\*\*\*IMPORTANT\*\*\*** If you have followed the steps on the previous page, you may Jump to Step 3.

1. Go to <https://mohawk-oh.finalforms.com>
2. Click **LOGIN** under the Parent Icon
3. Click **REGISTER STUDENT**



4. Complete the form including the Student's Legal Name, **EMAIL ADDRESS**, Date of Birth, Gender, Graduation Year, Home Address and any other information required by your School District, then click **CREATE STUDENT**

**NOTE:** A student email address may or may not be required depending on your school district preferences. If so, the email address provided may be used to send reminders to your student.

5. If your student plans to participate in a sport, activity, or club please click the checkbox for each. Click **UPDATE** after making your selection.

**NOTE:** A selection can be changed any time until the registration deadline.

6. Complete each form and sign your full name (e.g. "John Smith") into the Parent Signature field at the bottom of the page. After signing, click **SUBMIT FORM** and move on to the next form.



7. When all forms are complete, you will see a "Forms Finished" message.

**\*\*\*IMPORTANT\*\*\*** If required; an email will automatically be sent to the email address that you provided for your student prompting him/her to sign Student forms requiring his/her signature.

8. Click **MY STUDENTS** if you are done or **REGISTER ANOTHER STUDENT** if you need to add another.
9. At any point in the future, you may login at any time and click the **UPDATE FORMS** button